

Online Immovable Property Returns Submission Form User Manual

Online IPR Submission User Manual

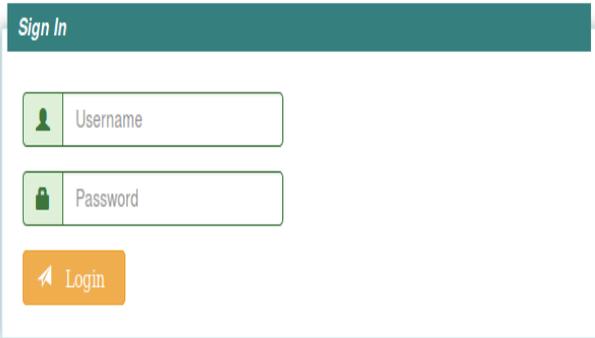
Initial Login :

Enter **http://103.8.249.36/aps_iprmpr//UserAuthentication"** on your browser url

Below is shown Login Page



Login



A 'Sign In' form with a teal header. It contains two input fields: 'Username' with a person icon and 'Password' with a lock icon. Below the fields is an orange 'Login' button with a right-pointing arrow.

Enter Your Username and Password provided to you

[Home](#) [Submit IPR](#) [Submit MPR](#) [View All IPR](#) [View All MPR](#)

[Login](#)

Login

Sign In

[Login](#)

Below is shown Home Page

[Home](#) [Submit IPR](#) [Submit MPR](#) [View All IPR](#) [View All MPR](#)

Welcome Amrit Jyoti6 ▾

[Click the link to open the saved IPR Draft ↗](#)

[Click the link to open the saved MPR Draft ↗](#)

Below is shown the Online IPR Submission eForm

Immovable Property Returns

Name Of Officer * Statement of Immovable Property for the Calendar Year Ending of APS Officers

Batch * Occupation/Designation *

Basic pay with Grade Pay * Total Allowance * Gross Pay * Total Deduction * Net Salary *

#	Precise Location (1)	Nature of Land (2) *	Extent of interest(%) (3) *	Land use pattern (4) *	Value at the time of acquiring or purchase (Rs.) (5)**	Present Value(Rs.) (6)***	Relationship to the officer (7) **** *	From whom acquired (8)****	Annual income from the property(Rs.) (9)*****	Remarks(10)
1	<input type="text" value="Mouza"/> <input type="text" value="Revenue"/> <input type="text" value="Towns"/> <input type="text" value="Revenue Village/Town Name"/> <input type="text" value="Patta No"/> <input type="text" value="Dag No"/> <input type="text" value="Net Area"/> <input type="text" value="Bigha"/> <input type="text" value="Net Area"/>	Agricultural	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="Purchase"/> <input type="text" value="Date of actualization & name with details from whom acquired"/>	<input type="text"/>	<input type="text"/>

* Particulars of House/Building/Flat over the plot/land
 ** Value of the land & House/Building/Flat
 *** If not in own name, state in whose name & His/Her relationship to the officer
 **** How acquired, whether by purchase, lease, mortgage, inheritance, gift or otherwise with dates of actualization & name with details from whom acquired

I hereby declare that the declaration made above is complete, true and correct to the best of my knowledge and belief.

Submit Cancel Preview Download Form Data Save As Draft

Filling up the IPR Form

Step 1: Name - Enter your name in the Textbox

Statement of Immovable Property - Mozilla Firefox

Submit IPR Submit MPR View All IPR View All MPR Welcome Amrit Jyoti

Immovable Property Returns

Name Of Officer * Statement of Immovable Property for the Calendar Year Ending of APS Officers

Batch * Occupation/Designation *

Basic pay with Grade Pay * Total Allowance * Gross Pay * Total Deduction * Net Salary *

#	Precise Location (1)	Nature of Land (2) *	Extent of interest(%) (3) *	Land use pattern (4) *	Value at the time of acquiring or purchase (Rs.) (5)**	Present Value(Rs.) (6)***	Relationship to the officer (7) **** *	From whom acquired (8)****	Annual income from the property(Rs.) (9)*****	Remarks(10)
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Step 2: Calendar Year - Select the year from the list given in the dropdown list

The screenshot shows a web browser window displaying the 'Statement of Immovable Property' form. The form is titled 'Statement of Immovable Property - Mozilla Firefox' and includes navigation links: 'Submit IPR', 'Submit MPR', 'View All IPR', and 'View All MPR'. A user greeting 'Welcome Amrit Jyoti' is visible in the top right. The main section is 'Immovable Property Returns'. It contains several input fields: 'Name Of Officer *' (with a placeholder 'Name of Officer'), 'Statement of Immovable Property for the Calendar Year Ending of APS Officers' (a dropdown menu showing '2017'), 'Batch *' (with a placeholder 'DR-80'), and 'Occupation/Designation *' (with a placeholder 'ADC'). Below these are five summary boxes: 'Basic pay with Grade Pay *', 'Total Allowance *', 'Gross Pay *', 'Total Deduction *', and 'Net Salary *'. At the bottom, there is a table with 10 columns: '#', 'Precise Location (1)', 'Nature of Land (2) *', 'Extent of interest(%) (3) *', 'Land use pattern (4) *', 'Value at the time of acquiring or purchase (Rs.) (5)**', 'Present Value(Rs.) (6)***', 'Relationship to the officer (7) **** *', 'From whom acquired (8)****', 'Annual income from the property(Rs.) (9)*****', and 'Remarks(10)'. The browser's address bar shows 'localhost/html/aps_ipmpr/iprStatement' and the system tray at the bottom indicates the time is 10:47.

Step 3: Batch - Select the Batch from the list given in the dropdown list

This screenshot is similar to the previous one, showing the 'Statement of Immovable Property' form. The 'Batch *' dropdown menu is now open, displaying a list of batch numbers: DR-80, DR-83, DR-86, DR-92, DR-93, DR-95, DR-97, and DR-99. The 'Statement of Immovable Property for the Calendar Year Ending' dropdown still shows '2017'. The rest of the form, including the summary boxes and the table headers, remains the same as in the previous screenshot. The system tray at the bottom indicates the time is 10:50.

Step 4: Occupation/Designation - Select Designation from the list given in the dropdown list.

The screenshot shows the 'Statement of Immovable Property' web application. The 'Occupation/Designation' dropdown menu is open, displaying a list of designations including ADC, ADC I/c, Additional Chief Secretary, Addl Commissioner, Addl Director General of Foreign Trade, Addl Director, Addl Resident Commissioner, and Addl Secretary. The 'ADC' option is currently selected.

Step 5 : Enter Basic Pay with Grade Pay, Total Allowance (Medical, DA,HRA, etc.) and Total Deduction (Professional Tax, GIS, GPR, Loan,Advance, IT)in the respective box. The Gross Pay and Net Salary will be AUTOMATICALLY calculated

The screenshot shows the 'Statement of Immovable Property' web application with the following values entered in the respective fields:

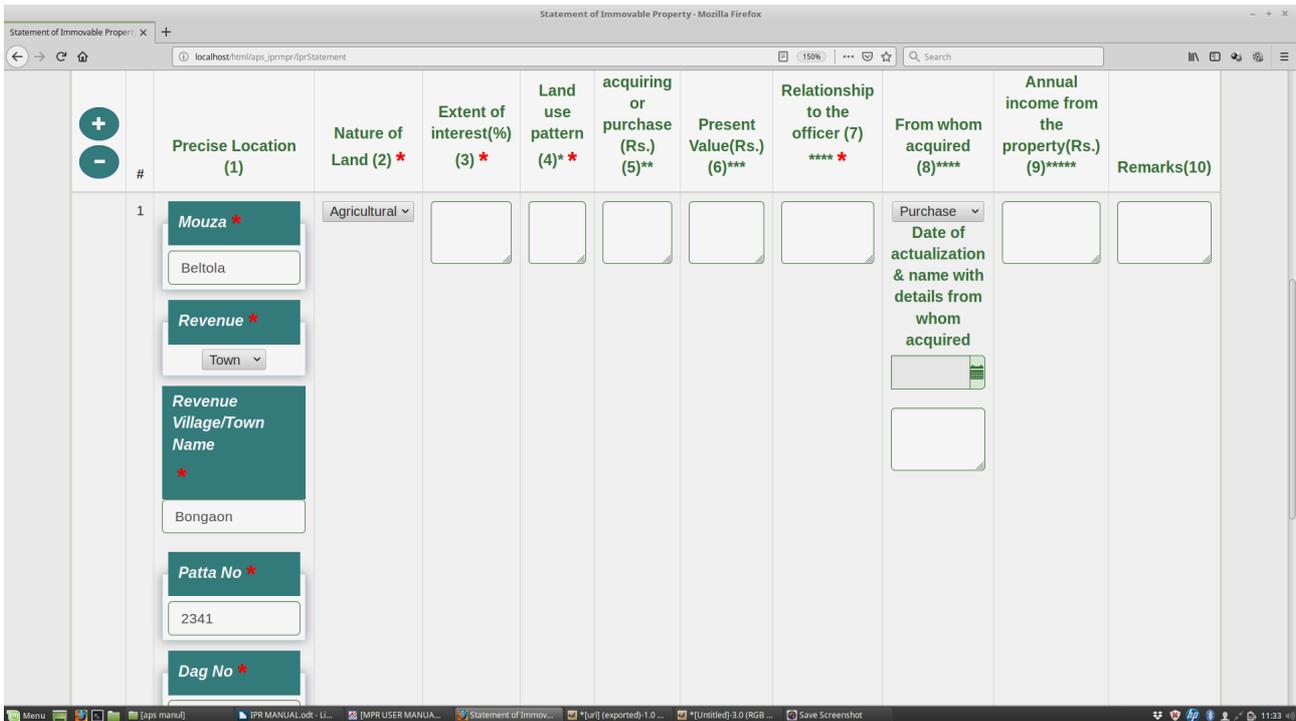
- Basic pay with Grade Pay: 35000
- Total Allowance: 8000
- Gross Pay: 43000
- Total Deduction: 2500
- Net Salary: 40500

The 'Occupation/Designation' dropdown menu is now closed and shows 'ADC' as the selected value.

Step 6:

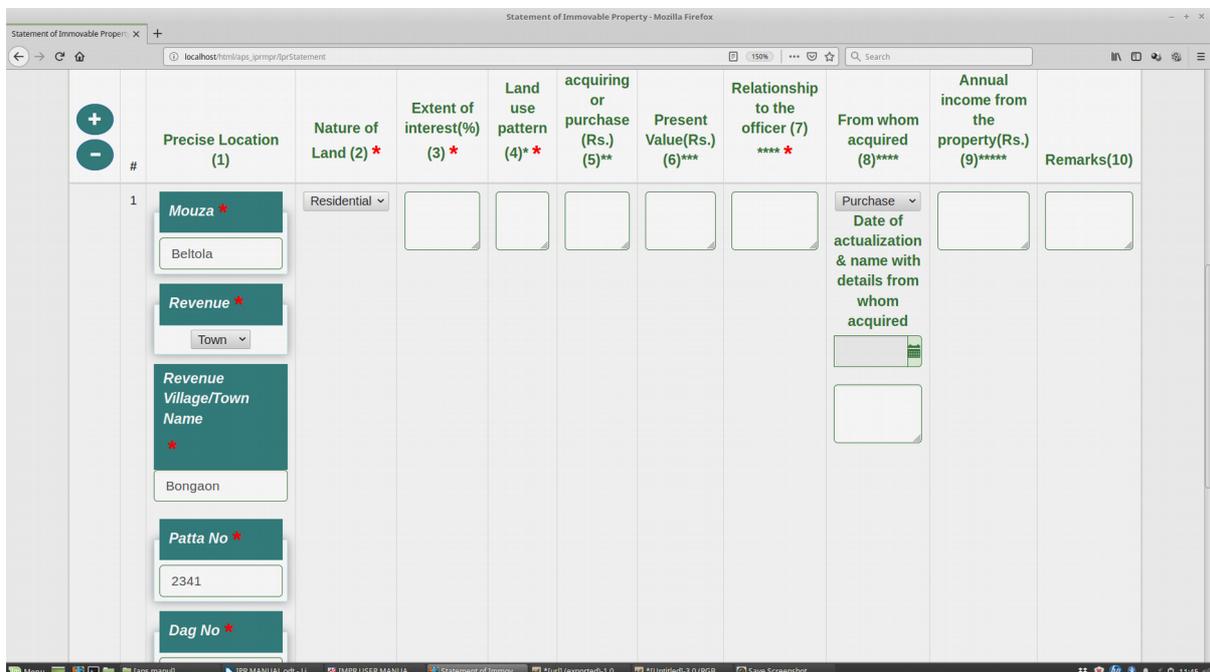
Column No. 1 : a) For each of the Land/House/Flat particulars of schedule of (Precise location) land are to be given.

b) In respect of Flat, Name of the city/town along with the locality is to be given in the sub column 2 of column 1 i.e Revenue Town/Village,Patta No, Dag No., Net Area



Step 7: Column 2

(Nature of Land) Nature of land i.e whether it is agricultural, residential, commercial or industrial. Select the land nature from the dropdown list.



Step 8 : Column 3

(Extent of Interest) Extent of interest i.e whether it is whole or part or joint ownership of the plot of Land/House/Flat is to be given in column 3.
Enter the percentage value for the Extent of Interest in the Textbox.

The screenshot shows a web browser window with the title 'Statement of Immoveable Property - Mozilla Firefox'. The URL is 'localhost/html/aps_iprmp/1prStatement'. The page contains a form with the following sections:

- Summary Section:**
 - Basic pay with Grade Pay: 35000
 - Total Allowance: 8000
 - Gross Pay: 43000
 - Total Deduction: 2500
 - Net Salary: 40500
- Table Section:**

#	Precise Location (1)	Nature of Land (2) *	Extent of interest (%) (3) *	Land use pattern (4) * *	Value at the time of acquiring or purchase (Rs.) (5)**	Present Value(Rs.) (6)***	Relationship to the officer (7) **** *	From whom acquired (8)****	Annual income from the property(Rs.) (9)*****	Remarks(10)
1	<div style="border: 1px solid #ccc; padding: 2px;">Mouza *</div> <div style="border: 1px solid #ccc; padding: 2px;">Beltola</div> <div style="border: 1px solid #ccc; padding: 2px; margin-top: 5px;">Revenue *</div> <div style="border: 1px solid #ccc; padding: 2px; margin-top: 5px;">Town ▾</div> <div style="border: 1px solid #ccc; padding: 2px; margin-top: 5px;">Revenue Village/Town Name *</div> <div style="border: 1px solid #ccc; padding: 2px; margin-top: 5px;">Bongaon</div>	Residential ▾	100					Purchase ▾ Date of actualization & name with details from whom acquired <input type="text"/> <input type="text"/>		

Step 8 : Column 4

(Land use pattern) pattern of land use, whether it is vacant or used for House/Flat/Agriculture/Industry of commercial is to be given in column no.4 along with detail information if the House is multistoried.
Enter the land use pattern in the text box.

Statement of Immoveable Property - Mozilla Firefox

localhost/html/apps_iprmp/ldrStatement

Basic pay with Grade Pay 35000 Total Allowance 8000 Gross Pay 43000 Total Deduction 2500 Net Salary 40500

#	Precise Location (1)	Nature of Land (2) *	Extent of interest(%) (3) *	Land use pattern (4) * *	Value at the time of acquiring or purchase (Rs.) (5)**	Present Value(Rs.) (6)***	Relationship to the officer (7) **** *	From whom acquired (8)****	Annual income from the property(Rs.) (9)*****	Remarks(10)
1	Mouza * <input type="text" value="Beltola"/> Revenue * <input type="text" value="Town"/> Revenue Village/Town Name * <input type="text" value="Bongaon"/>	Residential	100	Lying Vacant				Purchase Date of actualization & name with details from whom acquired <input type="text"/> <input type="text"/>		

Menu [apps manual] IPR MANUAL.odt - L... [IPR USER MANUA... Statement of Immove... *Lurj] (exported)-1.0... *Untitled]-3.0 (RGB... Save Screenshot Officer IPR Stateme... Save Screenshot 11:59

Step 9: Column 5

(Value at the time of acquiring or purchase) Enter the value of the property at the time of purchase in the Textbox.

Statement of Immoveable Property - Mozilla Firefox

localhost/html/apps_iprmp/ldrStatement

#	Precise Location (1)	Nature of Land (2) *	Extent of interest(%) (3) *	Land use pattern (4) * *	Value at the time of acquiring or purchase (Rs.) (5)**	Present Value(Rs.) (6)***	Relationship to the officer (7) **** *	From whom acquired (8)****	Annual income from the property(Rs.) (9)*****	Remarks(10)
1	Mouza * <input type="text" value="Beltola"/> Revenue * <input type="text" value="Town"/> Revenue Village/Town Name * <input type="text" value="Bongaon"/> Patta No * <input type="text" value="2341"/>	Residential	100	Lying Vacant	210000			Purchase Date of actualization & name with details from whom acquired <input type="text"/> <input type="text"/>		

Menu [apps manual] IPR MANUAL.odt - L... [IPR USER MANUA... Statement of Immove... *Lurj] (exported)-1.0... *Untitled]-3.0 (RGB... Save Screenshot Officer IPR Stateme... Save Screenshot 12:04

Step 10: Column 6

(Present Value) Enter the present value of your property in the Textbox.

The screenshot shows a web application interface for entering property details. The table has the following columns: #, Precise Location (1), Nature of Land (2) *, Extent of interest (%) (3) *, Land use pattern (4) * *, Value at the time of acquiring or purchase (Rs.) (5)** (containing 210000), Present Value (Rs.) (6)*** (containing 500000), Relationship to the officer (7) **** *, From whom acquired (8)**** (containing Purchase), Annual income from the property (Rs.) (9)***** (empty), and Remarks (10) (empty). The 'Precise Location' section includes fields for Mouza (Beltola), Revenue (Town), Revenue Village/Town Name (Bongaon), and Patta No (2341).

Step 11 : Column 7

(Relationship to the Officer) Enter the relationship details in the Textbox.

The screenshot shows the same web application interface as in Step 10. The 'Relationship to the officer (7) **** *' field is now highlighted with a green border and contains the text 'Self'. All other fields and values remain the same as in the previous step.

Step 12 : Column 8

(From Whom acquired)

- Select the acquiring type from the dropdown list.
- Date of actualization : Select the date from Date box.
- Enter the Name and details of seller.

Statement of Immoveable Property - Mozilla Firefox

localhost/html/apps_iprmp/oprStatement

#	Precise Location (1)	Nature of Land (2) *	Extent of interest (%) (3) *	Land use pattern (4) *	of acquiring or purchase (Rs.) (5)**	Present Value(Rs.) (6)***	Relationship to the officer (7) **** *	From whom acquired (8)****	Annual income from the property(Rs.) (9)*****	Remarks(10)
1	<p>Mouza *</p> <p>Beltola</p> <p>Revenue *</p> <p>Town</p> <p>Revenue Village/Town Name</p> <p>Bongaon</p> <p>Patta No *</p> <p>2341</p> <p>Dag No *</p>	Residential	100	Lying Vacant	210000	500000	Self	<p>Purchase</p> <p>Date of actualization & name with details from whom acquired</p>		

February 2010

Mo	Tu	We	Th	Fr	Sa	Su
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

Today

Statement of Immoveable Property - Mozilla Firefox

localhost/html/apps_iprmp/oprStatement

#	Precise Location (1)	Nature of Land (2) *	Extent of interest (%) (3) *	Land use pattern (4) *	Value at the time of acquiring or purchase (Rs.) (5)**	Present Value(Rs.) (6)***	Relationship to the officer (7) **** *	From whom acquired (8)****	Annual income from the property(Rs.) (9)*****	Remarks(10)
1	<p>Mouza *</p> <p>Beltola</p> <p>Revenue *</p> <p>Town</p> <p>Revenue Village/Town Name</p> <p>Bongaon</p> <p>Patta No *</p> <p>2341</p>	Residential	100	Lying Vacant	2100	50000	Self	<p>Purchase</p> <p>Date of actualization & name with details from whom acquired</p> <p>2010-02-10</p> <p>Sarma Javanagar Beltola Guwahati</p>		

Step 13 : Column 9

(Annual Income from from the property) Enter the annual income from the property in the Textbox.

#	Precise Location (1)	Nature of Land (2) *	Extent of interest(%) (3) *	Land use pattern (4)* *	Value at the time of acquiring or purchase (Rs.) (5)**	Present Value(Rs.) (6)***	Relationship to the officer (7) **** *	From whom acquired (8)****	Annual income from the property(Rs.) (9)*****	Remarks(10)
1	Mouza * Beltola Revenue * Town Revenue Village/Town Name Bongaon Patta No * 2341	Residential	100	Lying Vacant	2100	50000	Self	Purchase Date of actualization & name with details from whom acquired 2010-02-10 Sarma Javanagar Beltola Guwahati	10000	

Step 14: Column 10

Remarks : Enter Remarks in the Textbox.

#	Precise Location (1)	Nature of Land (2) *	Extent of interest(%) (3) *	Land use pattern (4)* *	Value at the time of acquiring or purchase (Rs.) (5)**	Present Value(Rs.) (6)***	Relationship to the officer (7) **** *	From whom acquired (8)****	Annual income from the property(Rs.) (9)*****	Remarks(10)
1	Mouza * Beltola Revenue * Town Revenue Village/Town Name Bongaon Patta No * 2341	Residential	100	Ly in	2100	50000	S	Purchase Date of actualization & name with details from whom acquired 2010-02-1 Sarm	10	Acquired By The Govt. Of Assam

Step 15 : Select Personal Declaration Checkbox

I hereby declare that the declaration made above is complete, true and correct to the best of my knowledge and belief.

Please Note:

1. Please note that the form once submitted cannot be edited or undone.
2. Fields marked with * are mandatory.
3. Click + or – button to add a row to row property in the table.



4. To see the Preview click on the “Preview” button

Statement of Immovable Property - Mozilla Firefox

localhost/html/aps_iprmpriprStatement

Immovable Property Returns

Name Of Officer * NAME OF OFFICER Statement of Immovable Property for the Calendar Year Ending of APS Officers

Batch * DR-80 Occupation/Designation * ADC

Basic pay with Grade Pay * 35000 Total Allowance * 8000 Gross Pay * 43000 Total Deduction * 2500 Net Salary * 40500

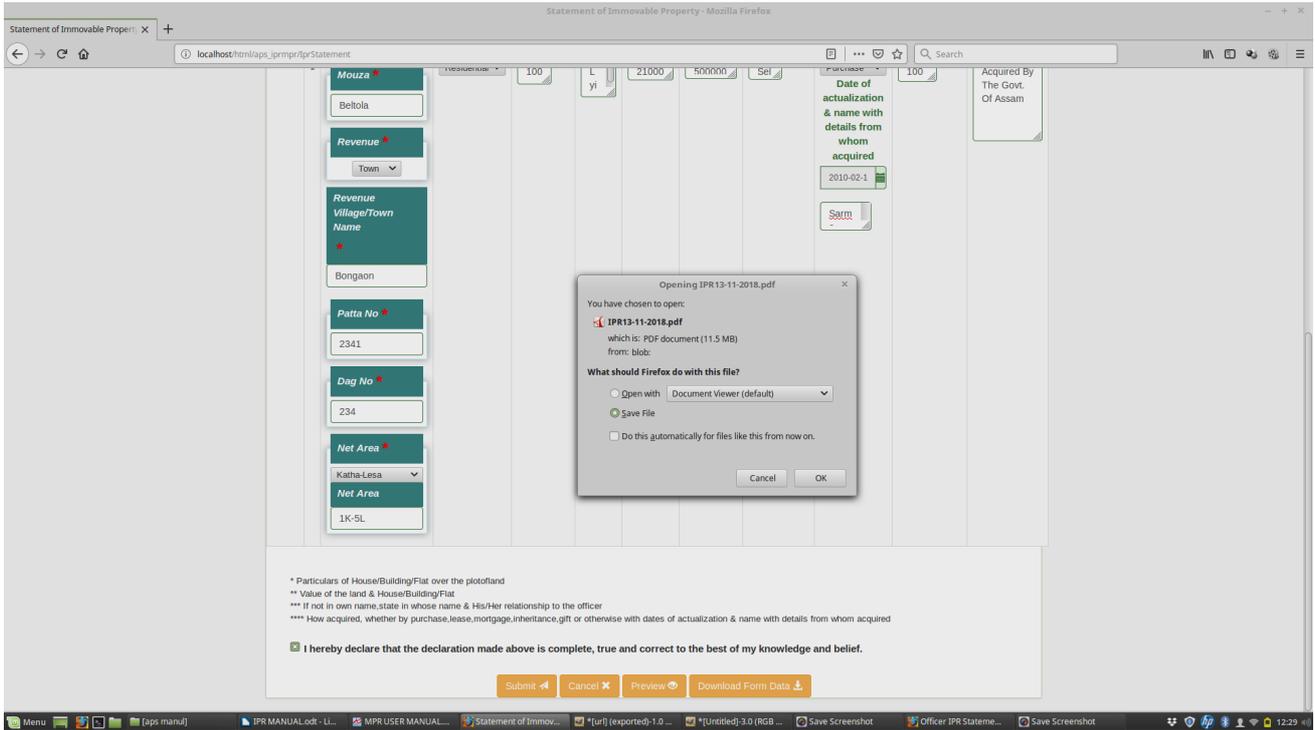
#	Precise Location (1)	Nature of Land (2) *	Extent of interest(%) (3) *	Land use pattern (4) *	Value at the time of acquiring or purchase (Rs.) (5)**	Present Value(Rs.) (6)***	Relationship to the officer (7) **** *	From whom acquired (8)*****	Annual income from the property(Rs.) (9)*****	Remarks(10)
1	Mouza * BELTOLA Revenue * Revenue Village/Town Name * BONGAON Patta No * 2341 Dag No * 234 Net Area *		100	LYING VACANT	210000	500000	SELF	Date of actualization & name with details from whom acquired SARMA JAYANAGAR BELTOLA GUWAHATI	10000	ACQUIRED BY THE GOVT. OF ASSAM

Preview of the form filled

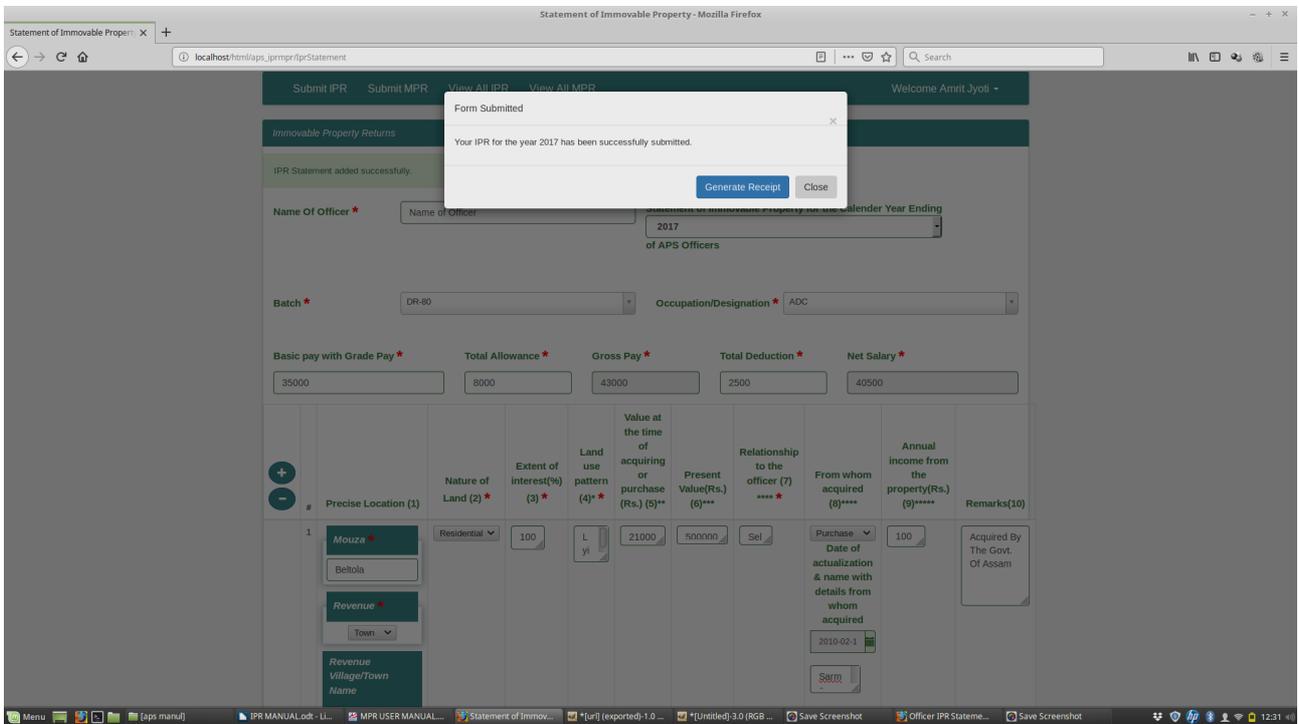
** Value of the land & House/Building/Flat
*** If not in own name, state in whose name & His/Her relationship to the officer
**** How acquired, whether by purchase, lease, mortgage, inheritance, gift or otherwise with dates of actualization & name with details from whom acquired

Menu [aps manu] IPR MANUAL.odt - L... MPR USER MANUAL... Statement of Immov... *[url] (exported)-1.0 ... *[Untitled]-3.0 (RGB ... Save Screenshot Officer IPR Stateme... Save Screenshot 12:28

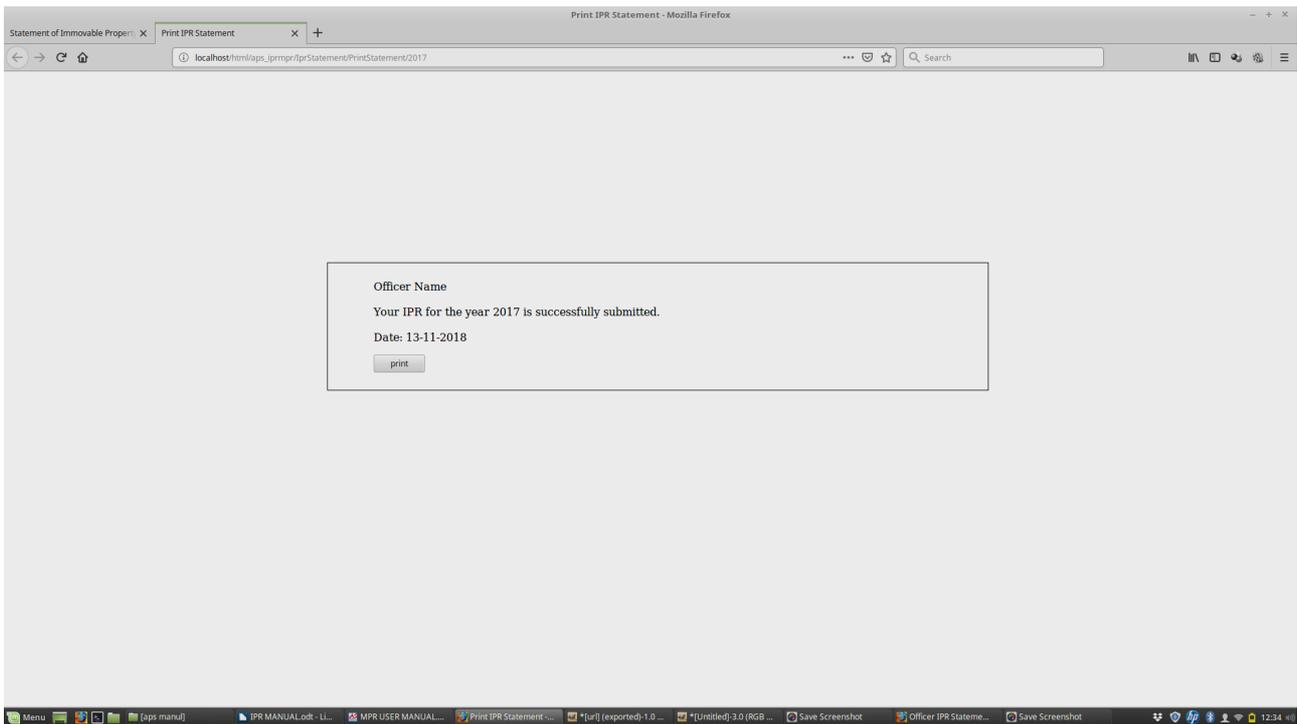
5. To Download the form data click on “Download Form Data” button.



6. After the form is submitted successfully, option to generate the receipt will be displayed.



7. This is the system generated receipt. The generated receipt can be printed



View Report

To View The Immovable Property Return Statement, click on View All IPR link



Select Your Name from the displayed link

Immovable Property Returns				
SI No.	Name	Batch	Posting	
1	Deborshi Choudhury	DR-2010	DSP	
2	Inu Kakati Bharat	DR-2015	DSP	

Showing 1 to 2 of 2 entries

Previous **1** Next

IPR Report is displayed as shown below

Statement of Immovable Property

Name Of Officer : Inu Kakati Bharat	Statement of Immovable Property for the Calender Year Ending 2017 of APS Officers
Batch : DR-2015	Occupation/Designation : DSP

Basic pay with Grade Pay : Rs.30000	Total Allowance : Rs.2000	Gross Pay : Rs.32000	Total Deduction : Rs.1000	Net Salary : Rs.31000
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#	Precise Location (1)	Nature of Land (2)	Extent of interest(%) (3)	Land use pattern (4)*	value at the time of acquiring or purchase (Rs.) (5)**	Present Value(Rs.) (6)***	Relationship to the officer (7) ****	From whom acquired (8)*****	Annual income from the property(Rs.) (9)*****	Remarks(10)
1	Mouza : Modartola Revenue : Village Village:Deudusir Patta No:140 Dag No:31 Net Area :Bigha 2	Agriculture	100%	Vacant	50000	200000	SELF	Purchased Date of actualization &22-04-2010 name with details from whom acquired :Mr Boro	NIL	

I hereby declare that the declaration made above is complete, true and correct to the best of my knowledge and belief.

Date: 20-11-2018

Inu Kakati Bharat

Print

To Take a print out click on the print button.